

How to Recall a Message in MDAemon Webmail

Method 1 - The Recall Button

To recall a message using Webmail:

1. Select your Sent Items folder
2. Open the message that requires a recall
3. Select the Recall button

If the recall button is selected before the recall time limit expires, Webmail will send a RECALL message to MDAemon.

Method 2 - The Word Recall

To recall a message by sending a message to the MDAemon system account:

1. Compose a new message
2. Define mdaemon@seliagroup.com in the TO field
3. Define RECALL as the message subject
4. Send the message

If the message is received by MDAemon before the recall time limit expires, MDAemon will delete the message from the queue.

Method 3 - Forward as an Attachment

To recall a message by sending a message to the MDAemon system account:

1. Select your Sent Items folder
2. Select the message that requires a recall
3. Forward the sent message as an attachment using the Forward as Attachment option
4. Define mdaemon@seliagroup.com in the TO field
5. Define RECALL as the message subject
6. Send the message

If the message is received by MDAemon before the recall time limit expires, MDAemon will delete the message from the queue.

Method 4 - Message ID Header

To recall a message by sending a message to the MDAemon system account using the Message ID:

1. Select your Sent Items folder
2. Open the message headers of the message that requires a recall
3. Find the message ID value within the headers, for example:

Message-ID: <WC20131210175314.840001@seliagroup.com>

Copy everything to the right of the Message-ID: string for example:

<WC20131210175314.840001@seliagroup.com>

4. Compose a new message

5. Define mdaemon@seliagroup.com in the TO field

6. Define RECALL plus the message ID value as the message subject, for example:

RECALL <WC20131210175314.840001@seliagroup.com>

7. Send the message with no body

If the message is received by MDAemon before the recall time limit expires, MDAemon will delete the message from the queue.